

Monterrey Condominium Association, Inc.
980 Cape Marco Drive, Marco Island, FL 34145
Office (239) 642-6809 Fax (239) 642-1359
Email: monterreycondo@gmail.com
Website: monterreycapemarco.com



Lockout Policy

January 26, 2011

WHEREAS, pursuant to the Monterrey House Rules and Regulations, the staff is not responsible to perform lockout duties; and

WHEREAS, procedures have been in place over the years enabling unit owners who lock themselves out after office hours have access to a pass-key stored in a lockbox at the Cape Marco gatehouse; and

WHEREAS, effective immediately the lockbox and pass-key stored at the Cape Marco gatehouse will be removed and no longer be used for lockout services; and

WHEREAS, the Board of Directors reiterates the fact that staff does not perform lockout services; and

WHEREAS, the Association will, if any resident wishes to purchase their own personal lockbox, install the lockbox outside their unit entry door; and

WHEREAS, a keyless fob working the common area lobby doors at Monterrey will be provided to the Cape Marco gatehouse enabling residents who lock themselves out access to the building; now therefore be it

RESOLVED, that the Monterrey Board of Directors approves this resolution at a duly posted meeting of the Board on January 31, 2012.

Association Secretary,
Neil Bretthauer